**BioConnect Iowa Board of Directors’** *Special Meeting*

**July 6th, 2022, Minutes**

Notice was provided by e-mail on June 21st, 2022, and posted on [www.bioconnectiowa.org](http://www.bioconnectiowa.org) a special meeting of the BioConnect Iowa board would be held on July 6th, to review outstanding items from the summer board meeting requiring votes by the Board.

**Attendees**

**Via Conference Call:**

Directors: Paul Schickler (Chair), John Greaves, Billi Hunt (Secretary/Treasurer), Matt Warrens, Tim Whipple

Ex-Officio Members: Surya Mallapragada (ISU)

Guests: Rita Grimm (Debi Durham designee – IEDA)

BioConnect Iowa Staff: Steve Brody (CEO), Safiya Lee-Evans, Anne McMahon

Absent: Jon Darsee (Ex-officio), Scott Johnson (Director), Steve Smith (BCI Staff)

|  |
| --- |
| **Meeting Minutes*** Schickler called meeting to order at 7:31am.
* Schickler introduced the minutes from the March 2022 board meeting for approval. Whipple motioned to approve. Warrens seconded the motion. The March 2022 board meeting minutes were approved unanimously.
* A quick review of the status of the conflict-of-interest statements for FY23 was discussed. All voting members have submitted their signed copies for filing.
* Q1 2022 financial reports were introduced by Schickler for voting. Hunt motioned to approve. Warrens seconded. Motion approved unanimously to approve the Q1 2022 financial reports/statements provided by MHCS.
* BioConnect Iowa’s FY2023 budget was introduced for voting by Schickler. Motion to approve by Greaves. Seconded by Warrens. BCI’s FY23 budget was approved unanimously.
* Brody introduced the Delegation of Authority (for Spending) Matrix as a talking point on the agenda. The document was originally drafted by former CEO Jim Register with the board formally approving the matrix at the December 2020 Board of Directors meeting. A copy of the matrix was provided to the board via email prior to this special meeting. No further action was required.
* Schickler introduced the LWBJ/UHY contract for review/approval in relation to the new IVCCF program. Motion to approve was provided by Hunt, seconded by Whipple. Acceptance and execution of the LWBJ/UHY contract was approved unanimously.
* Schickler adjourned meeting at 7:40am
 |